

January

Monday	Tuesday	Wednesday	Thursday	Friday
				1 New Year's Day Holiday
4 Orientation	5	6	7	8
11 Orientation	12	13 Personal Accountability: 9 am-4 pm IGCS Conf Rm16 Enhance CPR: 8-3:30 pm IGCS Conf. Rm 17	14	15
18 Martin Luther King Jr. Day	19 Orientation Effective Communication 9 am-noon IGCS - C RM 16	20	21	22
25 Orientation	26	27	28 Professional Customer Service 9 am-noon; IGCS conference RM 16	29

2016

February

Monday	Tuesday	Wednesday	Thursday	Friday
1 Orientation	2	3	4	5
8 Orientation	9	10	11 Information & Records Management 9 am-noon; Amy Robinson IGCS conference RM 16	12
15 Orientation	16	17	18	19
22 Orientation	23	24	25	26
29 Orientation				

2016



March

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7 Orientation	8 Enhance CPR 8-3:30 pm IGCS Conf. Rm 18	9	10	11
14 Orientation	15	16 Critical Thinking & Collaborative Communication Workshop, 9am to 1pm; Conf. Rm 1	17	18
21 Orientation	22	23	24	25 Good Friday Holiday
28 Orientation	29	30	31	



April

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 Orientation	5	6 Personal Accountability: 9 am- 4 pm IGCS conference RM 16	7 Outlook Training 9-11 am Jason Littrell IGCS conference RM 31	8
11 Orientation	12	13	14	15
18 Orientation	19 Effective Communication 9 am-noon; IGCS conference RM 16	20	21	22
25 Orientation	26	27 Pre-Retirement Planning Seminar 8:30am- 4:30pm IGCS Auditorium	28	29

2016

May

Monday	Tuesday	Wednesday	Thursday	Friday
2 Orientation	3 Primary Election Day	4	5	6
9 Orientation	10	11	12 Enhance CPR, 8-3:30 pm IGCS Conf. Rm 18 Information & Records Management 9 am-noon; Amy Robinson IGCS conference RM 16	13
16 Orientation	17	18	19	20
23 Orientation	24	25	26	27
30 Memorial Day Holiday	31 Orientation			

2016



June

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6 Orientation	7	8	9	10
13 Orientation	14	15	16	17
20 Orientation	21	22	23	24
27 Orientation	28	29	30	

2016



July

Monday	Tuesday	Wednesday	Thursday	Friday
		1	1	2
4 Independence Day holiday	5 Orientation	6 Personal Accountability: 9 am-4 pm. IGCS conference RM 16	7	8
11 Orientation	12	13	14 Enhance CPR 8-3:30 pm IGCS Conf. Rm 18	15
18 Orientation	19 Effective Communication 9 am-noon; IGCS conference RM 16	20	21 Professional Customer Service 9 am-noon; IGCS conference RM 16	22
25 Orientation	26	27	28	29



2016

August

Monday	Tuesday	Wednesday	Thursday	Friday
1 Orientation	2	3	4 Information & Records Management 9 am-noon; Amy Robinson IGCS conference RM 16	5
8 Orientation	9	10	11	12
15 Orientation	16	17	18	19
22 Orientation	23	24	25	26
29 Orientation	30	31		

2016



September

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5 Labor Day	6 Orientation Enhance CPR 8-3:30 pm IGCS Conf. Rm 18	7	8	9
12 Orientation	13	14	15	16
19 Orientation	20	21	22	23
26 Orientation	27	28	29	30



2016

October

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 Personal Accountability: 9 am- 4pm. IGCS conference RM 16	6 Outlook Training 9-11 am Jason Littrell IGCS conference RM 31	7
10 Columbus Day	11 Orientation	12	13	14
17 Orientation	18 Effective Communication 9 am-noon; IGCS conference RM 16	19 Pre-Retirement Planning Seminar 8:30am- 4:30pm IGCS Auditorium	20 Professional Customer Service 9 am-noon;; IGCS conference RM 16	21
24 Orientation	25	26	27	28
31 Orientation				

2016



November

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3 Information & Records Management: 9 am-noon; Amy Robinson IGCS conference RM 16	4
7 Orientation	8 General Election Day	9	10	11 Veteran's Day
14 Orientation	15 Enhance CPR 8-3:30 pm IGCS Conf. Rm 18	16	17	18
21 Orientation	22	23	24 Thanksgiving Day Holiday	25 Lincoln's Birthday Holiday
28 Orientation	29	30		

2016



December

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	1	2
5 Orientation	6	7	8	9
12 Orientation	13	14	15	16
19 Orientation	20	21	22	23 Washington's Birthday Holiday
26 Christmas Day Observance	27 Orientation	28	29	30

2016

